



**TWO YEAR STRATEGIC CALENDAR BY DATE
ENDORSED BY THE BA BOARD 11 DECEMBER 2013**

Notes:

- The Board will meet bi-monthly for full-day meetings. If necessary, teleconference meetings will be held in between Board meetings.
- Items in **red font** involve Members directly

Year One

	Early February	Late March *Basketball Summit	May	July	September	November
Governance	<ul style="list-style-type: none"> • Board Alignment Session 		<ul style="list-style-type: none"> • Board to Board engagement 		<ul style="list-style-type: none"> • Board Performance Review (Annual) 	<ul style="list-style-type: none"> • AGM
Strategy		<ul style="list-style-type: none"> • Strategic Plan Formal Review 			<ul style="list-style-type: none"> • Strategic Plan Progress Report 	
Business	<ul style="list-style-type: none"> • Risk Management Plan (annual) • Financial Reports • Commercial update 	<ul style="list-style-type: none"> • Update on HP KPIs for April reporting to ASC • Meeting National Coaches 	<ul style="list-style-type: none"> • Board approve next FY Business Plan and Budget (annual) • Financial Reports 	<ul style="list-style-type: none"> • Organisational Review (annual) • Commercial update 	<ul style="list-style-type: none"> • Audited Accounts • Financial Reports • Update on HP KPIs for October reporting to the ASC • Meeting National Coaches not available in March 	<ul style="list-style-type: none"> • Financial Reports • Commercial update/ Business Plan Update

Year Two

	Early February	Late March *Basketball Summit	May	July	September	November
Governance		Biennial Review <ul style="list-style-type: none"> • Charter • Commission • By Laws 	<ul style="list-style-type: none"> • Board to Board engagement 	<ul style="list-style-type: none"> • Commence Director nomination process • Board to Board engagement 	<ul style="list-style-type: none"> • Board Performance Review (Annual) 	<ul style="list-style-type: none"> • AGM
Strategy		<ul style="list-style-type: none"> • Strategic Plan Progress Report 			<ul style="list-style-type: none"> • Strategic Plan Progress Report 	
Business	<ul style="list-style-type: none"> • Risk Management (annual) • Financial Reports • Commercial update 	<ul style="list-style-type: none"> • Update on HP KPIs for April reporting to ASC • Financial Reports • Meeting National Coaches 	<ul style="list-style-type: none"> • Board approve next FY Business Plan and Budget (annual) • Financial Reports 	<ul style="list-style-type: none"> • Organisational Review (annual) • Commercial update • Financial Reports 	<ul style="list-style-type: none"> • Audited Accounts (annual) • Financial Reports • Update on HP KPIs for October reporting to the ASC • Meeting National Coaches not available in March 	<ul style="list-style-type: none"> • Financial Reports

Strategic Calendar by Activity

Activity	Outcome	Rationale	Output
Board Alignment Session	<ul style="list-style-type: none"> Board aligned on its role and functioning Board Charter reviewed and current All Directors understand role 	<ul style="list-style-type: none"> New directors every two years complete induction with this activity Mitigate risk of misalignment occurring with Board over time Model leading practice for member Boards 	<ul style="list-style-type: none"> Revised Charter published within 10 days
Risk Management Plan	<ul style="list-style-type: none"> Risks identified, assigned and risk management strategies in place 	<ul style="list-style-type: none"> Board and Management are regularly and proactively identifying risks and taking steps to minimise them 	<ul style="list-style-type: none"> Risk Management Plan
Board to Board Engagement	<ul style="list-style-type: none"> BA and member Boards have shared understanding of opportunities and issues Engaged members 	<ul style="list-style-type: none"> Sequenced and structured engagement means issues are dealt with proactively and ensures that that no more than 6 months elapses between structured dialogue Model collaboration at the senior level Enable progression of long term, complex issues 	<ul style="list-style-type: none"> BA Chair Update to the Basketball Community Working Notes
Biennial Review	<ul style="list-style-type: none"> BA Governance arrangements reviewed and optimised systematically 	<ul style="list-style-type: none"> Structured approach to conversations on governance Minimise unfocussed and haphazard governance conversations within the basketball community 	<ul style="list-style-type: none"> Draft updated Board Charter and Bylaws (as needed) for Board to consider / approve
Commence Director nomination process	<ul style="list-style-type: none"> Director nominations 	<ul style="list-style-type: none"> Ensure the Nominations process works well 	<ul style="list-style-type: none"> Communication on Director nominations
Strategic Plan Formal Review	<ul style="list-style-type: none"> Draft Updated Strategic Plan Strategic alignment of basketball community 	<ul style="list-style-type: none"> Any such plan requires regular structured review Enable effective and timely input to culminate in a focussed session 	<ul style="list-style-type: none"> Draft updated Strategic Plan for Basketball in Australia (as needed) for Board to consider / approve KPIs set for the next FY
Strategic Plan Progress Report	<ul style="list-style-type: none"> Basketball community aligned and updated on Strategic Plan ASC and other key stakeholders aware of progress 	<ul style="list-style-type: none"> Maintain commitment to and focus on agreed strategic objectives Proactive positive engagement of the ASC and other key stakeholders 	<ul style="list-style-type: none"> Board approved simple form (traffic light and notes) report on progress KPIs set for the next FY
Financial Reports	<ul style="list-style-type: none"> Board updated on BA Finances 		<ul style="list-style-type: none"> Monthly reports

Activity	Outcome	Rationale	Output
Commercial Update	<ul style="list-style-type: none"> Board updated on implementation of BA's Commercial strategy, including revenue generation and sponsorship procurement 	<ul style="list-style-type: none"> Maintains focus on increasing non-government revenue and keeps Board informed of trends and progress in sponsorship activities 	<ul style="list-style-type: none"> Board informed as year progresses on progress against BA's commercial strategy
HP Update	<ul style="list-style-type: none"> Board updated on progress of National Teams against ASC's KPIs 	<ul style="list-style-type: none"> Maintains focus on securing, and possibly growing, revenue from the single largest funding source for BA, the Australian Sports Commission 	<ul style="list-style-type: none"> Board informed as year progresses on progress against BA's HP strategy
Board approve next FY Business Plan and Budget	<ul style="list-style-type: none"> Approved Business Plan and budget for BA 	<ul style="list-style-type: none"> Board oversight of BA business plan and budget in time for new financial year 	<ul style="list-style-type: none"> Business Plan for following FY
Organisational Review	<ul style="list-style-type: none"> Management and Board understand capacity of current staff, identifying areas of strengths and areas for growth 	<ul style="list-style-type: none"> Board and Management are able to future plan for organisational changes and succession 	<ul style="list-style-type: none"> Updated Organisational Chart Where relevant or necessary, reviews conducted by Remuneration Committee
Board Performance Review	<ul style="list-style-type: none"> Board aware of its strengths and opportunities for improved performance 	<ul style="list-style-type: none"> Improved Board performance Required by ASC 	<ul style="list-style-type: none"> Report to the Board on results of Performance Review